

LOUISIANA BOARD OF WHOLESALE DRUG DISTRIBUTORS

Board Meeting

MINUTES

December 17, 2013

AGENDA ITEM 1 - Call to Order

The meeting was called to order by Robert Broadus, Chairman, at approximately 9:30 am. The meeting was held in Baton Rouge, Louisiana at the Administrative Office of the Board located at 12091 Bricksome Avenue, Suite B, Baton Rouge, Louisiana.

AGENDA ITEM 2 - Roll Call and Introduction of Guests

It was noted by Mr. Broadus that those members in attendance were Mr. Broadus, Michael Davis, Wayne Gremillion, Chad Gielen, and Jacob Dickson. Randall Brooks and Kenneth Dugas were absent. The Board members in attendance constituted a quorum. Also present from the Board's administrative office were John Liggio, George Lovecchio, and Kimberly Barbier. Guests in attendance were Bill Crates, Joe Spell - MedTech, Wendy Talley - St. Tammany Parish Hospital, Chad Ruseberg - Morris & Dickson, Chere Saucer - Morris & Dickson, and Jason Lafitte - University Health/Shreveport.

AGENDA ITEM 3 - Call for Additional Agenda Items [*for discussion in Agenda Item 11*]

1. Review new database, GL Solutions - J Liggio & G Lovecchio
2. Proposed Board Policy regarding new rules - J Liggio.

Motion was made by Mr. Gremillion to add the proposed items to the agenda for discussion in agenda item 11, seconded by Mr. Gielen, and passed by voice vote - FOR: Mr. Broadus, Mr. Davis, Mr. Gremillion, Mr. Gielen, and Mr. Dickson; AGAINST: None; ABSTAINED: None; ABSENT: Mr. Brooks and Mr. Dugas; RECUSED: None.

Motion was made by Mr. Davis to move agenda items as needed, seconded by Mr. Dickson, and passed by voice vote - FOR: Mr. Broadus, Mr. Davis, Mr. Gremillion, Mr. Gielen, and Mr. Dickson; AGAINST: None; ABSTAINED: None; ABSENT: Mr. Brooks and Mr. Dugas; RECUSED: None.

AGENDA ITEM 4 - Approval of Meeting Minutes

The minutes of the September 17, 2013 Board meeting were presented. **Motion was made by Mr. Gremillion to dispense with full reading of the minutes and to accept and approve the minutes as presented, seconded by Mr. Gielen, and passed by voice vote - FOR: Mr. Broadus, Mr. Davis, Mr. Gremillion, Mr. Gielen, and Mr. Dickson; AGAINST: None; ABSTAINED: None; ABSENT: Mr. Brooks and Mr. Dugas; RECUSED: None.**

Mr. Liggio announced that Mr. Lovecchio - Senior Inspector - had accepted the additional title and duties of the assistant executive director position as created by the

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Board at the September 17, 2013 meeting. Mr. Lovecchio will take lead during the Board meeting.

AGENDA ITEM 5 – Old Business

a. Lowest Unit of Measure

Mr. Dickson introduced Mr. Ruseberg and Ms. Saucer from Morris & Dickson, and Ms. Talley from St. Tammany Parish Hospital, and Mr. Lafitte from University Health, Shreveport, Louisiana. Mr. Ruseberg started the discussion regarding hospital dispensing; Ms. Saucer, Ms. Talley, and Mr. Lafitte joined the discussion. Additional matters discussed were distributors and product when seal never broken; pedigree; track and trace; hospital repackaging- hospitals under common ownership; “pixis” machines in hospitals- Mr. Crates provided that the product in these machine belongs to the distributor until dispensed for a patient. General discussion was held regarding a proposed Board rule regarding sales and shipment of drugs or devices (lowest unit of measure). Further discussion of this issue was deferred to the March meeting.

[Mr. Ruseberg, Ms. Saucer, Ms. Talley, and Mr. Lafitte exited the meeting after agenda item 5 at approximately 10:25 am.]

Mr. Joe Spell of MedTech, a current Louisiana licensee located in Louisiana was introduced. Mr. Spell wanted to attend the meeting to see how the Board works. General discussion was held regarding tissue and ortho-devices; foreign product; complaints- public record; anonymous complaints. No formal action was taken on these matters.

AGENDA ITEM 6 – New Business

a. New Federal Regulations

General discussion was held regarding the new federal law – the Drug Quality and Security Act (DQSA). Mr. Crates presented highlights regarding the DQSA. A call was made for a committee to review the Board’s statutes and regulations in contrast to the DQSA for recommendations of changes to bring the Board’s statutes and regulations into compliance with the DQSA. The committee shall consist of Mr. Broadus, Mr. Gielen, and Mr. Dickson. The committee will work with Mr. Liggio and Mr. Lovecchio on the review. Mr. Wade Shows, Board contracted attorney, may be consulted during the committee’s review.

[Mr. Crates exited the meeting after agenda item 6 at approximately 11:45 am.]

AGENDA ITEM 7 - Financial Matters

a. Financial Statements

Mr. Lovecchio presented financial information for September, October, and November 2013. General discussion was held and general questions from the Board members were answered. No formal action was taken on this matter.

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b. Budget – Fiscal Year 2015

Mr. Lovecchio presented a proposed budget for the upcoming new fiscal year 2015 covering the period of July 1, 2014 through June 30, 2015. General discussion was held and general questions from the Board members were answered. **Motion was made by Mr. Gremillion to approve the new budget for fiscal year 2015 covering the period of July 1, 2014 through June 30, 2015 as presented for submission to the appropriate state agencies, seconded by Mr. Dickson, and passed by voice vote: FOR: Mr. Broadus, Mr. Davis, Mr. Gremillion, Mr. Gielen, and Mr. Dickson; AGAINST: None; ABSTAINED: None; ABSENT: Mr. Brooks and Mr. Dugas; RECUSED: None.**

AGENDA ITEM 8 – Statutes and Rules

Mr. Lovecchio presented a report tracking promulgation of Board regulation amendments for LAC 46:XCI.301, 305, and 311 – Requirements, Qualifications & Recordkeeping. The report indicates that final rule was published and the rule amendments are in effect.

AGENDA ITEM 9 – Policies and Procedures

a. Duties of the Assistant Executive Director

Mr. Lovecchio presented a proposed policy outlining the duties for the new position of assistant executive director. **Motion was made by Mr. Gielen to approve the policy for the duties of the assistant executive director as presented, seconded by Mr. Davis, and passed by voice vote - FOR: Mr. Broadus, Mr. Davis, Mr. Gremillion, Mr. Gielen, and Mr. Dickson; AGAINST: None; ABSTAINED: None; ABSENT: Mr. Brooks and Mr. Dugas; RECUSED: None.** Mr. Gremillion was instructed to work with Mr. Liggio to expand the duties of this position. A revised policy for assistant executive director duties will be presented for review at the next board meeting.

AGENDA ITEM 10 – Licensing Matters

a. New Licenses Issued

A list of approximately 58 new licenses as issued by the Board office on behalf of the Board since the September 17, 2013 Board meeting was available for review. General discussion was held. No formal action was taken on this matter.

b. 2014 License Renewal Update

Mr. Lovecchio presented information regarding the 2014 license renewal currently in process. General information was held. No formal action was taken on this matter.

AGENDA ITEM 11 - Additional Agenda Items (*added per Agenda Item 3*)

1. Proposed Board Policy regarding new rules – J Liggio

General discussion was held regarding the new rule amendments promulgated as of October 20, 2013 – revocation of a license after 180 days with no legitimate business; criminal history checks; designated responsible party requirements. **Motion was made by Mr. Dickson to reiterate with regards to criminal history records that**

the executive director issues new licenses or renews current licenses as long as the Board approved application or renewal form requirements as set forth in Board statutes and regulations has been successfully met, seconded by Mr. Davis, and passed by voice vote - FOR: Mr. Broadus, Mr. Davis, Mr. Gremillion, Mr. Gielen, and Mr. Dickson; AGAINST: None; ABSTAINED: None; ABSENT: Mr. Brooks and Mr. Dugas; RECUSED: None.

2. GL Solutions New Database Review

General discussion was held. It was noted that Mr. Liggio and Mr. Lovecchio will attend a conference at GL Solutions in Oregon in January 2014. No formal action was taken on this matter.

AGENDA ITEM 12 - Board Meeting Dates

a. Proposed Meeting dates for calendar year 2014

A list of proposed meeting dates for calendar year 2014 was presented. General discussion was held regarding the proposed dates. Request to change proposed June (annual) meeting to July was made. The administrative staff will send all Board members new proposed dates for comments.

b. Confirmation of Next Board Meeting

The next board meeting is tentatively set for Tuesday, March 11, 2014.

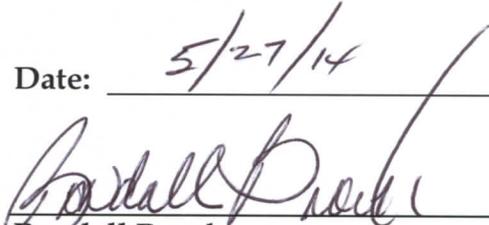
AGENDA ITEM 13 - Adjournment

There being no further business before the Board, motion was made by Mr. Gremillion to adjourn the meeting, seconded by Mr. Dickson, and passed by voice vote - FOR: Mr. Broadus, Mr. Davis, Mr. Gremillion, Mr. Gielen, and Mr. Dickson; AGAINST: None; ABSTAINED: None; ABSENT: Mr. Brooks and Mr. Dugas; RECUSED: None.

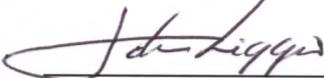
The meeting adjourned at approximately 1:00 pm.

Approved and accepted by the full Board -

Date: 5/27/14


Randall Brooks

Board Secretary//Treasurer


John Liggio

Executive Director